

The Chartered Institution of Building Services Engineers

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CIBSE Hong Kong Branch Notice of Annual General Meeting 2009 / 2010 Session

Dear Members,

You are invited to attend the Annual General Meeting of Hong Kong Branch for the 2009 / 2010 session and to participate in the Branch committee election for the session 2010 / 2011. The Annual General Meeting will be held at 6:30pm on Tuesday, 9 March 2010 at Boardroom & Director Room, World Trade Centre Club, 38/F World Trade Centre, 280 Gloucester Road, Causeway, Hong Kong. A cocktail reception will be served at 5:30pm and a technical talk on "City Ventilation and Urban Heat Island Effect" will be delivered by Professor Yuguo Li (The University of Hong Kong) and Professor K K Lam (Adjunct Professor of HKU and Training Co-ordinator of CIBSE HKB) immediately after the AGM. Please refer to the attached circular for the details.

Agenda:

1. To confirm the minutes of the 2008 / 2009 AGM
2. To receive the annual report of the Chairman
3. To receive the financial report of the Honorary Treasurer
4. To elect the Branch committee members for the 2010 / 2011 session

In accordance with the Rules for Hong Kong Branch, the Vice-Chairman will be elected from the Branch Committee and three committee members of the Branch will retire. All vacancies for committee members will be opened for election in the Annual General Meeting.

The following candidate is nominated for Vice Chairman in the session 2010 / 2011: -

Mr C K Mok

The following committee members will retire from the Branch committee in session 2010 / 2011: -

Mr K K Lam
Mr Peter Long

Mr Ian Lee

The following committee members will remain in the Branch committee in session 2010 / 2011: -

Mr T M Chung (Chairman 2010 / 2011)
Mr C K Mok
Mr Clarence Liu
Mr C M Chung

Mr Herbert Lam
Mr K Y Leung
Mr. John Cheung

Nominations for new Branch Committee Members shall be sent to and reach the Honorary Secretary by post on or before 23 February 2010 and any nomination received thereafter will not be considered. Information on the Rules for Hong Kong Branch and the composition of Branch committee are available at our homepage <http://www.cibse.org.hk>. Please refer to the attached nomination form for the details.

C K Mok

Honorary Secretary

CIBSE Hong Kong Branch, 2009 / 2010 Session